

**Nasonville Fire District
2577 Victory Highway
Nasonville, Rhode Island 02830**

September 9, 2014

1. Call to Order:

Chairperson Janet Raymond called the operating committee meeting to order at 7:03PM.

Members present: Board Members: Janet Raymond (Chair), Gerry Lapierre, Paul Wright, Bettie Hatzell, Dick St. Sauveur, Jenn Zuba (7:06 p.m.). Other district members: Interim Chief Mike Gingell, John Mainville, and Ron Lapierre (7:36 p.m.) and Christine Chretien (New District Clerk)

Members not present: Renee Boiteau

Opening Statement

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire District.

2. For the good and welfare of the district.

Bettie welcomed Christine Chretien as our newly appointed district clerk who will officially begin her duties at October's meeting. Also mentioned was a reminder to please not hold multiple conversations during the meeting as it is difficult to understand on tape. Janet also welcomed Christine as well. Kudos from Janet to the Firefighters/EMT's who raised \$4,100 for MDA.

3. Receive Tax Collector's Report

The collections for August was \$13,042.00 bringing the total year-to-date collections at \$318,749.81 To date the collections for September was \$7,160.46 and the total deposited including redemptions was \$326,830.37. The tax sale for the district is scheduled for Friday, September 26th. The joint tax sale with the town was held in June and that sale went well. Regarding Ocean State Power, the town was advised to challenge the 2012 appeal. Jenn Zuba made a motion to accept the Tax Collector's Report and the motion was seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

4. Receive Chief's Report

The chief mentioned that he attended the Eagle Scout Court of Honor ceremony for one of our volunteer members-David Mainville. The department also lost one of its life members-Robert 'Dizzy' Desautell. Members of the department were in attendance for the wake & funeral. A "thank you" letter was sent to the department regarding the building fire at 1515 Douglas Pike. The chief gave recognition to the department as this month was a very busy EMS month.

**Nasonville Fire District
2577 Victory Highway
Nasonville, RI 02830
(401)568-5020**

MONTHLY REPORT...AUGUST, 2014

FIRE RELATED...17

TOTAL ALARMS FOR THE MONTH...63

RESCUES...46

TOTAL ALARMS FOR YEAR...467

FALSE ALARMS...0

MUTUAL-AID RECEIVED FOR RESCUES...12 *Oakland/Mapleville..12x

MUTUAL-AID RECEIVED FOR FIRES...4

***Oakland/Mapleville..2x,
Harrisville..1x, Pascoag..1x**

MUTUAL-AID GIVEN FOR RESCUES...34

***Oakland/Mapleville..28x,
Harrisville..3x, Pascoag..3x**

MUTUAL-AID GIVEN FOR FIRES...13

***Oakland/Mapleville..11x,
Harrisville..1x, Pascoag..1x**

REMARKS

***Note this report reflects the standing mutual responses between the Oakland/Mapleville Fire District and the Nasonville Fire District.**

- 1. August 6, 2014, Nasonville Fire Department life member Robert Desautell passed away.**
- 2. August 10, 2014, provided EMS detail at Richardson Farm, 505 East Ironstone Road.**
- 3. August 11, 2014, one (1) member has started Fire Officer class training.**
- 4. August 13, 2014, three (3) members have started Firefighter Level 1 training.**

Note: All four (4) students are using Command 3 to drive to classes.

Respectfully Submitted,

Michael E Gingell, Interim Fire Chief

The chief recognized the staff for all the hard work at the department's chowder & clam cakes fundraiser. Medic 3 is back in use after breaking down on Route 146N. Jenn Zuba made a motion to accept the Chief's Report and was seconded by Dick St. Sauveur. All members approved the motion and the motion was passed.

5. Receive Fire Marshal Report

To: Chief Michael E. Gingell

September 4, 2014

From: Norman D. Mainville, RI ADSFM

Re: Fire Marshal Report for the Month of August, 2014

During the month of August, 2014 there were three (3) residential smoke/CO inspection(s) conducted for a total of two (2) residential title change(s) within the fire district.

This month 26 EMS reports were created to include: 14 ALS Transports; 3 BLS Transports; 8 Refusals; 1 No Treatment Required. This data is collected off of the EMS software. Reports were submitted to the billing company on two (2) different occasions this month.

Once again, this department received a complaint regarding the business located at 1160 Mount Pleasant Road. In speaking with the complainant, there was a concern regarding a Compton Product's employee digging up, what they believe is, contaminated dirt and relocating in another area of their property which abuts the complainant's property. I advised him that this would be a DEM issue and I will be in contact with DEM in regards to his concern as DEM is also involved with this property regarding compliance. I did speak with DEM (on file official)

enforcement of HAZMAT and advised him of the issue. He stated he would be checking into this immediately. There was no further fire department action required at this time. A follow-up call was placed back to the original complainant as to the status from this office.

In review of the property located at 1160 Mount Pleasant Road (Compton Products), according to the decision rendered by the RI Fire Safety Board of Appeal and Review, a written plan of action was to be submitted to this office by no later than August 7th, 2014 to begin correcting the violations. All violations found during the on-site hearing were deemed to be true findings by the RI Fire Board of Appeal and Review. On August 25th, I notified both the owner and the Manager that I have extended the time given (as granted per the decision) until August 29th at 17:00 hours to have this item submitted. As of the date of this report, no documentation has been received. The RI State Fire Marshal's office has been notified and is giving them until the end of the week to comply (Sept. 5th). At which time, the file will be turned over to their office to begin prosecution.

Finally, the cistern on Braided Brook has been filled. With great assistance by Firefighter Richard Hartley leading up the water shuttles, we were able to get this project completed. A big thank you to him and all that helped in getting this completed!!!

Due to the owner of Western Hotel having personal issues, we did not complete any type of inspections during August. It appears that things have improved and I am hoping to get back on track with this during the month of September. Other items that have been outstanding shall also be completed by the end of September.

As always, I remain ever available for any questions or concerns you may have.

Respectfully Submitted,

Norman D. Mainville

RI Assistant Deputy State Fire Marshal

Attachments: August Event Log

Norman Mainville
August 2014 Report

<u>DATE:</u>	<u>EVENT:</u>
8/12/2014	Smoke/CO Inspection - 670 Joslin Rd - Failed
8/13/2014	Smoke/CO Inspection - 670 Joslin Rd - Passed
8/13/2014	QA/QI EMS Reports
8/15/2014	Smoke/CO Inspection - 344 Ironmine Rd - Passed
8/21/2014	Received a complaint from a resident in regards to 1160 Mount Pleasant Road (Compton Products) - Refer to narrative
8/25/2014	QA/QI EMS Reports

- 8/25/2014 Handled complaint regarding Compton Products**
- 8/25/2014 Compton Products notified of last chance to comply with order in regards to RI Fire Safety Board - 1st deadline extended to August 29th**
- 8/27/2014 The cistern on Braided Brook has been filled. Firefighter Hartley was the point person in regards to this project.**

Issues Pending for September

**Annual Inspection reports for Wrights Farm Restaurant and Condos
Follow- Up inspection at 810 Douglas Pike - Western Hotel
Monitor progress at 1160 Mt. Pleasant Rd (Compton Products)**

A motion to accept the Fire Marshal's Report was made by Jenn Zuba and seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

6. Approve minutes from the previous month's meeting

The minutes from August monthly district meeting were submitted for review. A motion to accept these minutes was made by Gerry Lapierre and seconded by Paul Wright. All members approved the motion and the motion was passed.

9. Old Business

- 3rd Party Subcommittee Update-Janet Raymond
The total collections for August were \$11,321.10 and total charges were \$37,555.60. The work is picking up again.
- Building Maintenance-Dick St. Sauveur
-We only received one bid for painting the building out of the two requested. Brizzard never got back to Dick. John will try to contact for reference. This will be tabled until next month to review and make a decision.
-The storage unit must go out to bid. The price is over \$10K. There was much discussion on this topic and it was decided to table until next month. This item may have to be presented as a capital acquisition and brought up to the tax payers at the annual meeting.
-The lighting in the bay has been completed; however there are some questions about the charge for the work.
- Hiring Committee Update-Gerry Lapierre
Gerry wants to post positions on the Dept. of Labor & Training web site and must get a letter from Janet and have Gerry listed as contact person. Presently we have no candidates and we may have to go with some candidates who have medical but need further training.

10. New Business

- October staff schedule-The chief wanted to see how the monthly work schedule would look like bringing everyone down to a 24 hr. work week for paid employees. The chief expressed concern in two areas:
 - a. The loss of revenue for the department
 - b. The expectation from the district tax payers to have a rescue available when needed.
 Even if we would get new hires on board, they still need to be trained and could not fill in the open spots on the schedule. Also, we have one volunteer who has taken a 6 month LOA. The volunteer staff does not respond during the overnight hours. Oakland Mapleville will be meeting to introduce a stipend plan for their volunteer staff. Bettie mentioned that we should look at an incentive program for overnight, weekends, etc. for the volunteer staff. Although we have a stipend program in place, it needs to be increased. Ken will do EMS training and Chip will do quality assurance. A motion was made by Paul Wright to allow the Hiring Committee to

interview and hire candidates that are EMT only since most of our calls are EMS and train further once hired. The motion was seconded by Gerry Lapierre. All members approved the motion and the motion was passed. Jenn mentioned that there is a new National DOT regulation requiring medical cards for drivers who drive vehicles 10,000 lbs. or more. The chief said he would check with VFI to see how this will impact the department. John mentioned a flu clinic will be held on September 25th at town hall.

- Jenn Zuba made a motion to reimburse Bettie \$1,000 for her voluntary services as Acting District Clerk. The motion was seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

7. Consider, review, and approve Bills & Receipts

Upon review of the monthly bills, there were questions as to why purchases such as toilet paper and other items were purchased from WB Mason and not Restaurant Depot. Ron to compare the bills. Jenn Zuba made a motion to pay the monthly bills and was seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

8. Receive the Treasurer's Report

Account Balance Sheet as of August 31, 2014

“NFD Budget Report for period 10-1-2013 to 9-30-2014.”

Income FY 2014: Actual Income YTD:

	NFD Budget Report	
INCOME		
	3rd Party Billing	\$ 78,446.33
	Paid Detail	26,680.04
	75 Anniversary (Calendar Ad)	(420.00)
	Interest Income	445.33
	Tax Collection	328,704.49
	Tax Collection Adds	(22.20)
	Misc-reimburse rebates	50.00
	Transfer fund balance	(35,000)
	Tax Collection Title Company	
	Total Redemption	(6,846.33)
	Total Tax Collection	321,835.96
	Total Income	\$392,037.66
EXPENSE		
	Total Building Expenses	19,946.56
	Total Capital Expense	1,734.65
	Total Firefighting Expense	7,349.44
	Total Operating Expense	70,993.44
	Total Paid Coverage	207,838.66
	Total Rescue Expense	11,954.60
	Total Stipends	17,000.00
	Total Utilities	9036.68
	Total Vehicle	22,279.52
	Total Expenses	\$368,133.55
	Overall Total	23,904.11

ASSETS		
	Cash & Bank Accounts	
	BOA Business Economy Chk 2230	3,957.41
	Navigant 2002-00 savings	10,665.35
	Navigant 2010 01 checking	17,564.23
	Navigant 2028-02 3rd party	1,353.92
	Navigant 5132-10 Rescue	99,582.91
	Total Cash & Bank Accts	\$133,123.82
	Other Assets	
	District Station Assets	532,900.00
	Rescue 3rd party A/R	185,379.77
	Taxes in Arrears Prior Years	17,606.90
	Total Other Assets	735,886.67
	Total Assets	\$869,010.49
	Liabilities	.00
	Overall Total	\$869,010.49

Balance sheet for July 31, 2014

ASSETS	Cash & Bank Accounts	
	BOA Business Economy Chk 2230	\$ 4,009.87
	Navigant 2002-00 savings	22,635.35
	Navigant 2010 01 checking	9,159.16
	Navigant 2028-02 3rd party	5,122.17
	Navigant 5132-10 Rescue	101,438.82
	Total Cash & Bank Accts	\$142,365.37
	Other Assets	
	District Station Assets	532,900.00
	Rescue 3rd party A/R	185,379.77
	Taxes in Arrears Prior Years	17,606.90
	Total Other Assets	735,886.67
	Total Assets	\$878,252.04
	Liabilities	.00
	Overall Total	\$878,252.04

A motion was made by Paul Wright to dispense of all the stipends including the clerk by September 30, 2014 and was seconded by Jenn Zuba. All members approved the motion and the motion was passed. The Payroll remains status quo with an overage in hours produced by the same paid personnel. Dick St. Sauveur made a motion to accept the Treasurer's Report and Gerry Lapierre seconded the motion. All members approved the motion and the motion was passed.

11. Adjournment

There being no further business, Bettie Hatzell made a motion to adjourn at 8:50 p.m. and Jenn Zuba seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted

Elizabeth A. Hatzell
Acting District Clerk